



North Devon Council

MeetingDate

Request for Waiver

1. NAME AND JOB TITLE OF OFFICER REQUESTING WAIVER:

Paul Burton, Waste & Recycling Manager

2. TITLE OF PROPOSED CONTRACT:

Hire of 3 x split bodied RCV's

The proposed contract for the above will be between £5,000 and £74,999.99.

With this RFW I include a copy of the specification or brief which has been prepared for this contract and which details the goods, services and/or works which will be provided.

Specification Attached (and provide a brief description of the contract below):
At Christmas time we usually hire 3 split bodied RCV's, for the green crews to use to assist with recycling collections.

I can also confirm that the contract terms which will be used for this contract will be the Council's standard terms and conditions for goods and services or (where relevant) works or, where this is not the case, I have sought the approval of Legal Services to the alternative terms and conditions that I propose to use for this contract.

In accordance with the Council's Contract Procedures Rules, three alternative quotes should be obtained and the lowest quotation should be accepted.

I can confirm that I have sought advice from Legal Services and we have agreed that it is appropriate that this requirement be waived for the following reason(s):

*(Delete A, B **OR** C as applicable)*

- A
- B Received fewer than three price quotes**
- C

NOTE: This form, and the decision, must be kept on file and properly recorded for audit purposes.

It is a legal requirement that details of the contract being procured pursuant to this RFW must be included on the Council's Contract Register. A copy of this RFW must be sent to supplyingndc@northdevon.gov.uk immediately following approval.



3. THE PROPOSAL IS TO AWARD THIS CONTRACT TO THE FOLLOWING SUPPLIER. *EUROMUNICIPAL LTD*

4. DETAIL

I can confirm that, despite non-compliance with the requirement to seek at least three quotes, the award of this contract to the above supplier will be best value for the Council for the following reason(s):

Although we couldn't get 3 quotes for 3 split bodied RCV's, we opted for the cheapest quote, from a company we have previously used without issue.

Where quotes were received (option B or C above) please provide summary information below:

Quotation 1:

*Does the quotation conform to the provided specification? Y
(If no, please provide detail)*

Supplier Name: EUROMUNICIPAL LTD

Quotation Price: £1,250 (1 WEEKS RENTAL)

Quotation Price: £595 delivery charge

Quotation Price: £595 collection charge

Quotation Total: £2,440 X 3 VEHICLES = £7,320

Quotation 2:

*Does the quotation conform to the provided specification? Y
(If no, please provide detail)*

Supplier Name: CP DAVIDSON

Quotation Price: £1,200 (1 WEEKS RENTAL)

Quotation Price: £725 delivery charge

Quotation Price: £725 collection charge

Quotation Total: £2,650 X 3 VEHICLES = £7,950

Quotation 3:

*Does the quotation conform to the provided specification? N
(If no, please provide detail)*

Supplier Name: SPECIALIST FLEET SERVICES

Quotation Price: £1,175 (1 MONTHS RENTAL MINIMUM, NOT 1 WEEK: ONLY 1 VEHICLE AVAILABLE)

Quotation Price: £390 delivery charge

Quotation Price: £390 collection charge

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Quotation Total:£7,320

(Add more as appropriate)

5. DECISION TO BE MADE BY: Head of Environmental Enhancement

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To be completed by Decision Taker:

6. REQUEST FOR WAIVER AUTHORISED BY DECISION TAKER?: Y

7. DECISION TAKER'S COMMENTS: I am happy to approve the waiver on the basis we have tried to obtain three compliant quotes, but only two of the three received were compliant.

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